



STANDARD FORM FOR CLUB BYLAWS

ARTICLE I NAME

Section 1. The name of this organization shall be the Builders Club of _____
(same name as school)

ARTICLE II ORGANIZATION

Section 1. Its form of organization, its ideals, and its purposes shall be similar to those of the Kiwanis Club of _____
(Kiwanis club sponsor)

Section 2. It shall be sponsored by, but not a part of, the Kiwanis Club of _____.
The Kiwanis club assumes all chartering costs.

ARTICLE III OBJECTS AND ACTIVITIES

Section 1. The Objects of the Builders Club shall be:

- To provide opportunities for working together in service to school and community.
- To develop leadership potential.
- To foster the development of a strong moral character.
- To encourage loyalty to school, community, and nation.

Section 2. The activities of the Builders Club shall be in accordance with its objectives and pledge.

ARTICLE IV MOTTO

Section 1. The motto of the Builders Club shall be "We Build."

ARTICLE V MEMBERSHIP

Section 1. Members shall be students from _____
(Name of school)

Section 2. Members of all grades who are interested in service and who are of good character and leadership potential shall be eligible for membership. All Builders Club members must be certified by the school principal or the faculty advisor.

Section 3. Scholastic standing shall not be a major criterion for membership eligibility.

Section 4 The sponsoring Kiwanis Committee shall ask the school principal and faculty advisor(s) to recommend a list of students for the Builders Club. Those students who indicate a desire to become members and to comply with the provisions of these bylaws may join the Builders Club.

The school administration shall appoint a faculty advisor who has the responsibility of counseling the officers and members of the Builders Club in their activities. The faculty advisor also will act as liaison with the sponsoring Kiwanis club.

Section 5. New members shall be selected by the Builders Club Board of Directors in cooperation with the school principal and faculty advisor(s).

ARTICLE VI OFFICERS AND BOARD OF DIRECTORS

Section 1. Officers of this Builders Club shall be a president, vice-president, secretary, and treasurer. They shall serve for one (1) year, or until their successors are elected.

Section 2. Each officer shall be a member in good standing. No other limitations or restrictions shall be placed on these officers.

Section 3. The duties of the officers shall be similar to those performed by the officers of the sponsoring Kiwanis Club.

Section 4. There shall be a Board of Directors, composed of the above officers and one (1) director to be elected from and by each grade from which membership is drawn.

Section 5. The Board of Directors shall approve the budget and all financial statements, take counsel with all committees, discipline members, and perform such other duties as shall be referred to it by the club in compliance with these Bylaws. A faculty advisor shall counsel the Board of Directors in its actions.

Section 6. All action by the club and the Board of Directors shall be subject to the approval of the principal (or the representative). The Board of Directors shall meet monthly at a time and place selected by the Board of Directors.

ARTICLE VII ELECTION OF OFFICERS AND DIRECTORS

Section 1. Election of new officers (president, vice-president, secretary, and treasurer) should be held at a meeting during the spring semester. The new officers should assume their responsibilities at the last meeting of the school year.

Section 2. Election of Directors (one from each appropriate grade) shall be held following the school's opening in the fall.

ARTICLE VIII MEETINGS

Section 1. The club shall conduct its meetings at a time and place selected by the Board of Directors, with the approval of the school administration.

ARTICLE IX COMMITTEES

Section 1. The Builders Club shall establish the necessary administrative and service committees to fulfill its local needs.

Section 2. The following standing committees should be appointed:

- a. Kiwanis-Builders Club Relations Committee
- b. Service Projects Committee
- c. Public Relations Committee

ARTICLE X ANNUAL MEMBERSHIP DUES & FEES

Section 1. With permission of the principal, the club may establish annual dues. Those dues should include the annual membership fee to be paid to Kiwanis International (Refer to the web site at www.buildersclub.org for **current membership fees** to be submitted to Kiwanis International.)

ARTICLE XI AMENDMENTS

Section 1. Amendments to these Bylaws shall be adopted by two-thirds (2/3) vote of the members present at any regular meeting.

Section 2. These Bylaws and all amendments or additions thereto shall not become effective until the sponsoring Kiwanis Committee has been advised and until the approval of the school administration has been secured.

These Bylaws were adopted and approved on _____, 20_____.

(Principal's Signature)

(Principal's name printed)

(Kiwanis Club President's Signature)

(President's name printed)

10-01-2004