

AGREEMENT TO SPONSOR A BUILDERS CLUB
By the Kiwanis Club

Kiwanis Club of _____ Key Number _____

District Name _____ Kiwanis Division # _____

This Kiwanis club hereby petitions that Kiwanis International issue a new club charter for a Builders Club at the school specified on page three of this petition. The Kiwanis club agrees to annually support the following Requirements of Sponsorship for the Builders Club:

1. Appoint a Kiwanis Advisor to the club and ensure he/she receives adequate orientation/training.
2. Ensure Kiwanis members attend every meeting.
3. Maintain an expense line item in the Kiwanis club's service account to support the activities of the club.
4. Meet with the school principal before the beginning of the school year.
5. Ensure that Builders Club fees are paid annually.
6. Ensure club officers receive proper training following election.
7. Hold a planning session involving the leadership of both clubs.
8. Host or participate in two joint activities involving the membership of both clubs.

In addition, the Kiwanis club agrees to appoint an active committee of members to support the Builders Club and designate one member as the Kiwanis Advisor to the Builders Club (print below):

Kiwanis Advisor _____ Member # _____

Mailing Address _____

City _____ State/Province _____ Postal Code _____

E-mail Address

Telephone _____ Fax _____ What is the primary language for club members? _____

These eight items should be read to the membership of the Kiwanis club at a regular meeting. The signatures affixed below indicate the acceptance of responsibilities of sponsorship by the Kiwanis sponsor of record, and further indicate the commitment of the Kiwanis sponsor to provide continuing support for the Builders Club, its members and the school. It also is understood that if the school shall request, in writing, that the charter be relinquished, Kiwanis International has the right to cancel or revoke the charter. In such instance, the Kiwanis club shall forfeit any rights or claim to the Builders Club charter or the school.

The charter certificate and club materials will be mailed to the Kiwanis club advisor at the address shown above. In the event the leadership of two Kiwanis clubs intends to co-sponsor the new Builders Club, a copy of this form must be completed and signed by each Kiwanis club. Both forms should be submitted at the time of chartering.

Signatures of Kiwanis Club officers:

Signature _____ Date _____
Kiwanis Club President

Print name _____

Signature _____ Date _____
Kiwanis Secretary

Print name _____

AGREEMENT TO SPONSOR A BUILDERS CLUB

By the School (or community-based organization*)

School Name _____

School Mailing Address _____

City _____ State/Province _____ Postal Code _____

Telephone _____ School Web Site _____

Number of Chartering Builders Club Members: _____

School information:

This school hereby petitions that Kiwanis International issue a new club charter for a Builders Club to be sponsored by the Kiwanis sponsor of record shown herein. The school agrees to provide the following terms of sponsorship to support the Builders Club:

1. Provide a faculty advisor (print below), designated by the school administration, to advise and counsel the Builders Club, attend all meetings of the club, and ensure the club abides by the regulations of the school and all other local, state/provincial, and/or federal laws:

Faculty Advisor _____

E-mail Address

Telephone _____ Fax _____

2. Ensure the Builders Club conducts service-related projects and activities within the school and community.

In addition, the school is encouraged to include parents of members in active participation with Builders Club activities.

*Community-based Club

A community-based organization with facilities for meeting and appropriate staff for club advisement may be substituted in place of the school. Such a Builders Club must bear a name that represents the community in which it exists. A staff member or parent must be substituted for and act as the faculty advisor to the club. For a community-based club, this page of the petition should be completed on behalf of the organization, and all references to "school" should refer to the "organization."

The signatures affixed below indicate the acceptance of responsibilities set forth in the terms of sponsorship (shown above) by the school administration, and further indicate the commitment of the school to provide continuing support for the Builders Club and its members. It also is understood that, at such time the school shall request, in writing, that the charter be relinquished, Kiwanis International has the right to cancel or revoke the charter. In the case that the Kiwanis sponsor shall no longer be able or willing to act as sponsor of record, Kiwanis International may choose to seek new Kiwanis sponsorship for the Builders Club.

Signatures of school officials:

Signature _____ Date _____
Principal

Print name _____

Signature _____ Date _____
Faculty Advisor

Print name _____